



**Duty of Candour Report**

**Session: 1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2024**

All health and social care services in Scotland have a duty of candour. This is a legal requirement which means that when things go wrong and mistakes happen, the people affected understand what has happened, receive an apology, and that organisations learn how to improve in the future.

An important part of this duty is that we provide an annual report about the duty of candour in our service, Loch Primary School Nursery Class. This short report describes how our care service has operated the duty of candour during the time between 1<sup>st</sup> April 2023 and 31<sup>st</sup> March 2024. We hope you find this report useful.

**1. ABOUT LOCH PRIMARY SCHOOL NURSERY CLASS**

Loch Primary School Nursery Class is an Early Learning and Childcare Nursery Class in Springhall, Rutherglen (South Lanarkshire Council) for up to 64 children aged 3-5 years at any one time. We provide 1140 hours to all our children. Our Vision for our nursery and school is TEAM LOCH (Together Everyone Achieves More; Learning Opportunities Create Happiness) and our Values are 'nurturing', 'happy', 'welcoming', 'inclusive', 'achieving' and 'respectful'. We aim to ensure that our children feel happy, healthy and nurtured and can achieve success and reach their full potential. We also aim to ensure that we care for our children in a way which supports them to grow and develop.

**2. HOW MANY INCIDENTS HAPPENED TO WHICH THE DUTY OF CANDOUR APPLIES?**

In the last year, there have been no incidents to which the duty of candour applied. These are where types of incident have happened which are unintended or unexpected, and do not relate directly to the natural course of someone's illness or underlying condition.

<b><u>Type of unexpected or unintended incident</u></b>	<b><u>Number of times this happened</u></b>
Someone has died	0
Someone has permanently less bodily, sensory, motor, physiologic or intellectual functions	0
Someone's treatment has increased because of harm.	0

The structure of someone's body changes because of harm.	0
Someone's life expectancy becomes shorter because of harm.	0
Someone's sensory, motor or intellectual functions is impaired for 28 days or more.	0
Someone experienced pain or psychological harm for 28 days or more.	0
A person needed health treatment in order to prevent them dying.	0
A person needing health treatment in order to prevent other injuries.	0

### **3. TO WHAT EXTENT DOES LOCH PRIMARY SCHOOL NURSERY CLASS FOLLOW THE DUTY OF CANDOUR?**

If any of the events listed above happen, we would follow the correct procedure. This means we would inform the parents/carers/next of kin of the child/person affected, apologise to them, and offer to meet with them. We would then review what happened and what went wrong to try and learn for the future.

### **4. INFORMATION ABOUT OUR POLICIES AND PROCEDURES**

If something happens that triggers the Duty of Candour, our staff must report this to the Nursery manager (Miss Dawn Simpson - Head Teacher) who has responsibility for ensuring that the Duty of Candour procedure is followed. The Head Teacher will record the incident and report as necessary to the Care Inspectorate. If an incident happens, the manager and staff will set up a learning review. This will allow everyone involved to review what has happened and identify changes for the future.

All new staff learn about the Duty of Candour at their induction. We know that serious mistakes can be distressing for staff as well as the children who use our service and their families. We have occupational welfare support in place for our staff if they have been affected by a Duty of Candour incident.

### **5. WHAT HAS CHANGED AS A RESULT?**

Not applicable - there have been no incidents.

### **6. OTHER INFORMATION**

Our next annual report is due to be published in April 2025.

If you would like more information about our Nursery, please contact us using these details:

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**Springhall,**

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**G73 5HX**

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