



Education Resources  
Executive Director: Lyndsay McRoberts  
Loch Primary School  
Head Teacher: Dawn Simpson

Dear parent/carer,

I hope your child enjoyed their first day in Primary 1 and had fun meeting their teacher and friends. Everyone looked very smart in their school uniforms! I am sure they will enjoy being part of TEAM LOCH!

From tomorrow (Friday 15<sup>th</sup> August), **your child should attend school 9:00am – 2:55pm and should enter the school via the rear gate as detailed below.**

The classes for this session are:

<u>CLASS</u>	<u>ROOM</u>	<u>TEACHER(S)</u>
Primary 1	Room 7	Mrs Roy
Primary 1/2	Room 6	Mrs Smith
Primary 2/3	Room 8	Miss Reilly and Mrs Graham
Primary 3/4	Room 9	Mrs Campbell
Primary 4	Room 10	Mrs Kennedy (formerly Miss Simpson)
Primary 5	Room 11	Mrs Henderson
Primary 6	Room 4	Miss Stewart
Primary 7	Room 5	Mrs Barrett and Mrs Heidinger

Mrs Burns, Mrs Graham and Mrs Heidinger will be working across all classes. Mrs Burns will also work within our Sunshine Room.

**School hours are as follows:**

- School day: 9:00am – 2:55pm
- Break: 10:35am – 10:45am
- Lunch: 12:15pm – 1:00pm

**Entry Arrangements:**

All children enter the school via the large/main playground gate at the rear of the school at the turning point between Loch PS and St. Anthony's PS. The children will line up in their classes and will be met by their teacher at 9:00am. The school gates will open at 8:50am when there will be a staff presence.

**Exit Arrangements:**

All children exit the school via the same gate as they enter the school. The Class Teachers will lead each class to the gate. Prior to school drop off, please let your child know who is due to collect them from school. This helps them to easily spot who is there at the end of the day. We

kindly ask that all parents/carers wait further back from the outside gate until their child's class approaches to allow for the Class Teachers to safely dismiss the children to their parent/carer. To avoid congestion, we kindly ask that once your child enters/leaves the school you leave the area immediately to avoid overcrowding before St. Anthony's PS exit.

As you can imagine, the school office is very busy at the end of the day and calls cannot always be answered. If for any reason you are going to be late to collect your child, please contact the school as soon as possible to ensure your child does not leave the school grounds. We also kindly ask that you do not collect another child unless this has previously been arranged with the parent/carer and the school has been informed.

### **Uniform:**

- At Loch PS we are very proud of our school community and we encourage all pupils to wear our school uniform. If you require support with this, please contact the school office. It is our intention to provide outdoor learning opportunities as much as possible and therefore ask that pupils bring a pair of shoes and wear a jacket/raincoat suitable for the outdoors.
- We ask that children bring a change of shoes for indoors (gym shoes) if possible. These indoor shoes can remain within the school.
- Each child will be provided with stationery and everything they need to use within school. Pupils are allowed to bring their own pencil case if they wish.

### **Lunches:**

- Lunches will be eaten within the school dining hall.
- Pupils are allowed to bring their own packed lunch from home if they wish.
- A school dinner menu is available on the SLC website - <https://www.southlanarkshire.gov.uk/primary-menu>
- Children are allowed to bring a water bottle to school. This should be filled with plain water only.
- We are a health promoting school and we kindly ask that your child does not bring fizzy juice with them to school.
- Due to severe allergies within the school, we are a nut-free school. Please ensure you check your child's snacks and lunch to ensure there are no products that contain nuts.

### **Class information:**

Your child's class teacher will inform you of homework procedures. The timetable for PE is as follows:

<b><u>Class</u></b>	<b><u>PE Day 1</u></b>	<b><u>PE Day 2</u></b>
Primary 1	Wednesday	Friday
Primary 1/2	Tuesday	Thursday
Primary 2/3	Monday	Wednesday
Primary 3/4	Wednesday	Thursday
Primary 4	Monday	Friday
Primary 5	Tuesday	Wednesday
Primary 6	Tuesday	Thursday
Primary 7	Monday	Friday

We ask that your child wears their PE kit under their uniform if possible to allow for easy changing and to maximise their time in the gym hall.

### Contacting the school:

Our school office staff are here to support parents/carers. If you wish to report an absence, report a concern or pass on a message to your child's class teacher/Principal Teacher/Head Teacher, please speak to one of our office staff who will be happy to help.

### Parents Portal

If you have not already done so, please ensure you download the Parents Portal app. Further information will be provided regarding this. You will be able to receive information, report absences, respond to permission slips and book Parents' Evening appointments easily using this app.



I am sure your child will have a fantastic year at Loch PS. If you require any more information, please do not hesitate to contact the school office on 0141 634 7217.

Yours sincerely,

Dawn Simpson  
Head Teacher  
14.8.25

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